

# Anchor & Pine Collective // Photography Services

Below you will find the next steps in the Anchor & Pine Collective photography process. Please reach out anytime with questions at [anchorandpinecollective@gmail.com](mailto:anchorandpinecollective@gmail.com) or by phone at **512.971.2031**. I will be your main point of contact. I look forward to capturing your special day! – Helen Schuckers

## Booking and payment for photography services

- Non-refundable 25% retainer of package total and online contract digitally signed to reserve shoot date
- Final payment is due 48-hours prior to session or 30-days prior for event/wedding photography

## Prior to shooting day (30 to 14 days prior, please have this step complete)

- Fill out the online questionnaire on your client website. Please ask for link if you misplace
- Email Anchor & Pine a copy of your detailed event schedule if applicable
- Any additional hours of coverage or services will need to be added and paid at this time
- Schedule time for final consultation through phone or in-person

## Post shoot

- Edited gallery is emailed approx. 4 to 8 weeks post elopement/wedding
- Edited gallery is emailed approx. 1 to 3 weeks post engagement/family session
- I will email a sneak peak of a few images within 48-hours of your session
- Your photos will be digitally delivered through an online gallery where you will be able to download all of your photos. Additionally, I will email you a photography printing release form when your photos are delivered.

**Payments:** We accept payments through PayPal & Square (Visa/MC)

\*Please submit PayPal payments through your client website. If you misplaced the login information, please send me an email and I would be happy to resend the link.



**ANCHOR & PINE COLLECTIVE**

photography / film / adventure

[www.anchorandpinecollective.com](http://www.anchorandpinecollective.com)

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